

Crystal River Park Home Owners Assoc - 2022 update

Received: ____/____/____

Architectural Review Committee Returned: ____/____/____

Improvement Request Form Via: _____

Please mail completed form and drawings/samples to: **PO Box 253, Carbondale, CO 81623**
or for simpler projects email to: **CRPHOAredstone@gmail.com & pjmenardi@hotmail.com**

For assistance with form, contact ARC members: **Pete Menardi, Chair | Peter Bone | Melissa McBurney**
or by email **CRPHOAredstone@gmail.com & pjmenardi@hotmail.com**

Name: _____

Address: _____

Home Phone: _____ Alternate Phone: _____

My request involves the following type of improvement(s):

New Construction

Remodel (where the footprint of the house and /or deck is changed.)

Renovation (where current look of the property will change such as: painting or staining to a different color; changing the roof color or materials, e.g., shingles to metal; replacing doors with different style and/or color.)

Repairs (where no change to exterior appearance, such as: repainting or staining using same color; roofing repair with same color and materials; replacing windows or doors with same style and color).

Please describe improvements (Include building materials to be used, landscape plans, brochures for windows and storm doors, and other plans for patios or deck.) Also, please provide the following with this request form: a drawing, a manufacturer and model number, and the contractor name and phone number, if appropriate.

Planned completion date: _____

Paint-Manufacturer: _____ Color Name: _____

(Please apply a 3x3 foot color sample to the side or back of your home)

Stain-Manufacturer: _____ Color Name: _____

(Please apply a 3x3 foot color sample to the side or back of your home)

Windows-Manufacturer: _____ Outside color: _____

Please include a list of the windows you will be replacing. If you plan to change the style or configuration of any windows, please include a list and drawings showing how the windows look now and how you want them to look.

Landscaping or Fencing: Please include a drawing of the changes you plan to make

Other

I(we) (hereafter "I") understand that I must receive approval of the Architectural Committee (ARC) in order to proceed. I understand that ARC approval does not constitute approval of the local Building Department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval. I have read these instructions and will comply. I also understand that I shall maintain proper drainage away from my foundation and not impede proper drainage on my lot when installing landscape or building improvements. I agree to promptly remove construction waste materials as they accumulate. Upon completion of my improvement I hereby authorize the ARC to enter onto my property for exterior observation at a mutually agreed upon time. I agree that I am responsible for any modifications or alterations or any damage caused by the modification or alteration.

Homeowner(s) Signature(s): _____

Date: _____
Date: _____

Please remember to obtain any permits that may be required for your improvement from Pitkin County prior to the beginning of construction.

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The ARC met on: ___/___ ___/___ ___ and the decision is as follows

- ___ Approved as submitted
- ___ Approved subject to the following requirements:

Completion required by: _____

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___ Disapproved:

Signed: _____

Date: _____